

ARTICULATION AND TRANSFER AGREEMENT

between

**The Colorado Community College System
(and Aims Community College and Colorado Mountain College)**

and

The Art Institute of Colorado

The Colorado Community College System, Aims Community College, and Colorado Mountain College (collectively the Colorado Community College System or CCCS) and The Art Institute of Colorado (AiC) agree to the following policies and conditions governing the transfer of credit earned at the Colorado Community College System colleges into baccalaureate programs at AiC. The principles, policies and guidelines in this transfer guide will apply uniformly to all students who desire to transfer credit earned at CCCS colleges into The Art Institute of Colorado. This transfer agreement will be published by each participating college, including publication to current and future students.

ARTICULATION GUIDELINES

The following articulation guidelines are provided for the bachelor of arts programs at AiC. Applicants are eligible for degree, certificate and course-by-course articulation.

Admission to The Art Institute of Colorado

CCCS college students in good standing and eligible graduates will be reviewed as pre-qualified applicants for The Art Institute of Colorado. Applicants will be required to complete all AiC admission's requirements in force at the time of application. These requirements are detailed in the most recent AiC catalog.

Upon acceptance and signing of the AiC enrollment agreement, transfer students will be subject to all AiC policies, codes of conduct, college procedures, and requirements. These are described in the most recent AiC student handbook and catalog.

Transfer of Credit

Students who have completed applicable associate's degree programs (Associate of Applied Science [AAS], certificates, or specialized degree programs) will be eligible for a block transfer of all courses for which The Art Institute of Colorado

has an equivalent. For a detailed listing of courses that transfer into AiC, see attached course Transfer Guide.

Students who have not completed a certificate, an AAS degree or a specialized degree, but who have course work that may apply to AiC programs or general education requirements, are eligible for a course-by-course review for transfer credits to AiC.

In some degree programs, a student portfolio of previous work may be required.

Only academic courses with a letter grade of C or higher will be accepted in transfer.

The letter grades on courses from the transferring institution that are accepted for transfer into a baccalaureate program will be treated in accordance with The Art Institute of Colorado's grade policies.

Courses that are developmental or remedial are not transferable toward a four year degree.

Students who have earned scores on Advanced Placement (AP) or an International Baccalaureate (IB) test offered in high school may be awarded college credit. College credit granted by a Colorado Community College System college will be recorded on students' transcripts in accordance with the participating Colorado community college grade policy, but in all cases will count toward graduation at The Art Institute of Colorado. Students should note that credit is not granted for an AP or IB score if students subsequently complete a college course that is considered equivalent.

Applicable, transcribed general education credits earned through CLEP and DAN TES are accepted in transfer, provided that students have demonstrated college-level proficiency.

Colorado Community College System students who do not fulfill The Art Institute of Colorado program major prerequisites while attending CCCS colleges must complete them at AiC. Prerequisites are listed in the current catalog and may vary depending on the degree chosen.

The Art Institute of Colorado will accept all approved credits earned within five years of transfer for program major courses, three years of transfer for technology courses within the major and ten years of transfer for all other courses.

Students can transfer credit for no more than 75 percent of the total credits needed to graduate. All transfer credits must be submitted on official transcripts from CCCS colleges. The Art Institute of Colorado reserves the right to make a final determination on all matters related to transferability and course equivalencies.

Catalog of Record

Students transferring into a baccalaureate program may follow the graduation requirements in effect at The Art Institute of Colorado specified in its catalog during the academic year that students are officially matriculated into the CCCS college. The above applies if students maintain continuous registration at the CCCS college, and students matriculate at The Art Institute of Colorado within three years from the last registration date at a CCCS college. If students do not meet all the conditions listed above, they will follow the current catalog policy of The Art Institute of Colorado in effect on the date of first registration.

The Art Institute of Colorado maintains a current, relevant curriculum. As a result, courses described in an older catalog may become unavailable. The Art Institute of Colorado will make substitutions for such courses, but will not increase the number of total credits specified in the original catalog, or require students to retake credits already completed under this agreement.

Accreditation

This transfer credit is guaranteed only under the condition that the transferring institution maintains current accreditation by the Higher Learning Commission of the North Central Association of Colleges and Schools.

Coordination

The Art Institute of Colorado and the Colorado Community College System agree to the following:

- Coordinate efforts to facilitate a collegial and mutually beneficial relationship.
- Provide accurate and timely information about the relationship to prospective students who are current Colorado Community College System students, alumni, or Colorado Community College System employees.
- Designate academic coordinators as primary contact persons for the respective institutions to facilitate coordination of this agreement.
- Share data on student achievement as necessary to assess program effectiveness in accordance with the Family Education Rights and Privacy (FERPA) guidelines.

The Art Institute of Colorado agrees to the following:

- Provide the Colorado Community College System relevant transfer information and current Art Institute of Colorado collateral and catalogs.
- Participate in Colorado Community College System education fairs when offered by a community college.
- Encourage Colorado Community College System students who are attending classes at System community colleges to enroll at The Art Institute of Colorado after completing their current programs.
- Provide transfer students the opportunity to audit a necessary additional course in their program areas, at no additional charge, to help them strengthen their skills. The course will not count toward graduation requirements.
- Provide faculty and employees of the Colorado Community College System a ten percent tuition rate discount on all courses offered through The Art Institute of Colorado's Continuing Education Department.

The Colorado Community College System agrees to the following:

- Assist The Art Institute of Colorado by communicating the benefits of this relationship to Colorado Community College System students, alumni and employees.
- Allow The Art Institute of Colorado representatives to conduct on-campus presentations and marketing regarding AiC programs for Colorado Community College System students, alumni and employees.

Appeals Process

Students who follow this Agreement will have the right to appeal a transfer decision that appears to be inconsistent with the terms and courses listed in this Agreement. Appeals pertaining to this Agreement should be filed at The Art Institute of Colorado with the Office of the Dean of Academic Affairs.

This agreement will remain in force until such time as the curriculum of a degree or certificate program changes, other admissions practices change, or the Colorado Community College System or The Art Institute of Colorado requests a consideration of one or more stipulations.

DATE: August 2008

Dr. Nancy McAllin
President
Colorado Community College System

David Zorn
President
The Art Institute of Colorado

Dr. Geri Anderson
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