



PIKES PEAK
COMMUNITY
COLLEGE

Instructional Course Syllabus
“Students Succeed at PPCC”

GENERAL COURSE INFORMATION

Course Information:

Course ID: [Click or tap here to enter text.](#)

Term/Year: [Click or tap here to enter text.](#)

Class Meeting Times: [Click or tap here to enter text.](#)

Credit Hours: [Click or tap here to enter text.](#)

Course Title: [Click or tap here to enter text.](#)

Section: [Click or tap here to enter text.](#)

Class Location: [Click or tap here to enter text.](#)

Contact Hours: [Click or tap here to enter text.](#)

Instructor Information:

Name: [Click or tap here to enter text.](#)

E-Mail: [Click or tap here to enter text.](#)

Office Location: [Click or tap here to enter text.](#)

Room: [Click or tap here to enter text.](#)

Office Phone: [Click or tap here to enter text.](#)

Office Hours: [Click or tap here to enter text.](#)

Division’s Office Location and Contact Phone:

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Course Description:

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Prerequisites:

[Click or tap here to enter text.](#)

Required Course Materials:

[Click or tap here to enter text.](#)

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General Course Objectives:

[Click or tap here to enter text.](#)

Standard Competencies and Topical Course Outline:

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For GT Pathways courses only:

“The Colorado Commission on Higher Education has approved [Course prefix, number] for inclusion in the Guaranteed Transfer (GT) Pathways program in the [GT-XXX] category. For transferring students, successful completion with a minimum C- grade guarantees transfer and application of credit in this GT Pathways category. For more information on the GT Pathways program, go to the [Colorado GT Pathways Information page.](#)”

Student Learning Outcomes (SLOs)

FOR FACULTY: These are course-specific (and might be very similar to the “General Course Objectives” listed above)... if they are the same, the don’t need to be duplicated and this entire section can be deleted. Some courses have identified very well-developed and clear Student Learning Outcomes. Other courses might not have developed such detail yet.

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INSTRUCTOR-SPECIFIC COURSE GUIDELINES

Course Guidelines

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Attendance Policy:

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Course Assignments and Grading Scale:

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COURSE SCHEDULE

Assignment / Activity:

Due Date	Assignment	Notes / Comments	Possible Points	Possible Points	Points Earned (student tracking)	% Grade	A
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Total Points		100%					

Grading Scale:

Total Points	Letter Grade
XXX - XXX	A
XXX - XXX	B
XXX - XXX	C
XXX - XXX	D
XXX - XXX	F

Description of Assignments:

Exams and Quizzes:

Writing Assignments:

Extra Credit:

[Click or tap here to enter text.](#)

PPCC Important Dates (Fall 2017):

FOR FACULTY: Actual dates will change each semester

Monday, August 28 – Classes Begin

Monday, September 4 – CAMPUS CLOSED – Labor Day

Tuesday, September 5 – Campus Open, but NO CLASSES

Thursday, September 7 – No Shows Due

Tuesday, September 12 – Drop Date

Wednesday, November 15 – Deadline to Apply for Graduation

Wednesday, November 22 – Campus Open, but NO CLASSES

Thursday, November 23 – CAMPUS CLOSED – Thanksgiving Day

Friday – Sunday, November 24-26 – Thanksgiving Break

Monday, November 27 – Withdraw Date

Sunday, December 17 – Classes End

December 25 – January 1 – CAMPUS CLOSED – Winter Break

INSTITUTIONAL SYLLABUS

Institutional policies regarding academic honesty, plagiarism, student conduct, accreditation, Americans with Disabilities Act, assessment, classroom attendance policy, course evaluation, grading, withdrawals, incomplete grades, grade change requests, and student concerns are found on the institutional syllabus on the PPCC Online Campus (D2L) under “Online Resources.”