



Campus Cops Corner

-Public Safety Tips for the PPCC Community-

Public Safety Bi-Weekly Newsletter

It's been said that "When seconds count, help is only minutes away." So, what then, is a staff or faculty member to do during **those first precarious minutes?**

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Your Role in Emergency Response

Without a doubt, in most cases, the very first thing you should do is "**sound the alarm,**" (i.e., notify Public Safety at 502-2911). When making this call, give us the following information, in the following order:

1. **Where** is the emergency (which campus; which room number or what area)?
2. **What** is happening (and that it's happening ***right now!***)?
3. The need for Medical attention (if applicable).
4. **Who** is involved? (Include descriptions if applicable):
5. Race, gender, age, height, build, hair color & style, and clothing description (top to bottom), and anything else which might be descriptive. For example, "a white male, in his 20-30's, 5'10," medium build, short brown hair, wearing a black polo shirt and blue jeans. He's wearing glasses and has a closely trimmed beard."
6. If there's a vehicle involved, the acronym CYMBL can be of assistance (color, year, make, body style and license plate number) and anything else which might be descriptive. For example, a "black, Toyota 4-door, with Colorado license number ABC123 with an Oakland Raiders bumper sticker on the back window."
7. Direction of flight (if applicable).
8. A call back number and then your name.

This gets help started in your direction immediately. With armed police on campus, you can be assured of a response within ... , well ... "**minutes**"

Do you fight, run, lock down or take independent action? That depends on the individual situation and persons involved. People have individual capabilities and mindsets. "People over property," is a good rule of thumb.

An excellent primer for many common emergencies is posted in individual offices and classrooms. The **Emergency Response Guide** consists of a two-tone "flip chart" which gives you brief, bulleted instructions. Please familiarize yourself with it **before** you need it. That's your part. We'll take it from there.



Important Numbers & websites:

- 24-7 Emergency Number: 502-2911
- Emergency Alert Sign Up: www.ppec.edu/alert