

Appeal for Financial Aid Eligibility Qualitative and Quantitative Measurements

Cumulative GPA below 2.0 and/or cumulative completion rate below 67% or withdrew or failed all courses your previous semester **AND** Maximum Time Frame (you have attempted more than 150% of what is required for your program)

S _____

Student Identification Number

Student Name

STEPS TO APPEAL:

1. Log into your PPCC Online portal at online.ppcc.edu and select the "Understanding Your Financial Aid Eligibility" link under your courses. Follow the instructions to complete all **three** modules. Once completed, print out the completion certificate it provides you and attach it to this appeal.
2. Type a statement explaining, in detail, the extenuating circumstances that prevented you from meeting the qualitative measurement requirement or quantitative measurement requirement (or both.)
We want to know for qualitative:
 - What happened in all previous unsuccessful semester(s)?
 - Are your previous issues now resolved?
 - What is your plan to ensure you are successful from this point forward?**We want to know for quantitative:**
 - Why have you attempted so many credits, but have not yet completed your degree or certificate?
 - What are your educational goals and intentions?
3. Indicate the # of credits you plan to enroll in the next time you enroll for courses _____
4. Meet with a Success Coach in Retention Services to complete a **SAP Referral Form**. Both walk-ins and appointments are welcome. Centennial Campus Room A-141 or call 719.502.2360

Success Coach Signature: _____ **Date:** _____

5. Meet with an academic advisor in the Advising & Testing Office to discuss your Degree Plan. *Please be sure to attach the Degree Plan to your appeal.* We encourage you to keep a copy of any Degree Plan given to you by the Advising office. (CC A-121, RRC S-102, DTC S-101 or call 719.502.3232)

Total # of credits required for student to complete their degree / certificate at PPCC: _____

Academic Advisor Signature: _____ **Date:** _____

6. Attach the **D2L Completion Certificate, Degree Plan, SAP Referral Form, typed statement,** and **official** supporting documentation of extenuating circumstances such as: medical records, death certificates, court documents, police records, counselor statements, etc. to this form and turn in the packet to an Enrollment Services office or scan and email to financialaid@ppcc.edu. **Appeals without documentation will be denied.**

Deadline to appeal is **5 business days before the published census (drop) date**. Appeals submitted without documentation or missing proper signatures will be denied.

You will be notified via your PPCC-assigned email account as to the outcome of your appeal. If your appeal is granted, your applicable aid will be reinstated. If your appeal is denied, your aid will be canceled. Other conditions may apply to your approved or denied appeal.