



Certification of True, Exact, and Complete copy of Original Documents

Student's Name: _____ SID _____

This form is for the collection of DHS or other U.S. citizenship/nationality documents from students unable to present their documents in person at the Financial Aid Office. This form must be completed with a Notary.

I certify that I, _____, am the individual signing this statement, and I am
(Print student's full name)

providing a copy of my documents along with a copy of a valid government-issued photo identification card bearing my portrait (or likeness). I certify that the attached documents and government issued photo identification are the true, exact, and complete copies of the originals issued to me and presented to the Notary.

Document(s) Provided:

Name of Valid Photo ID: _____

Expiration Date: _____ Issuing Authority: _____

Name of Citizenship and/or Immigration Document: _____

Expiration Date (if any): _____

I understand that providing false or misleading information or documents is punishable by fine or imprisonment and may make me liable for repayment of any funds received based on the information and documents I have provided.

Student Signature: _____ Date: _____

*Sign in the presence of a notary public

Directions For Notary Public: Please confirm that the photocopied document matches the original document and identification you were provided

Notary's Certificate of Acknowledgement *(Please note: We Cannot accept documents provided by an Online Notary)*

State of _____ City/County of _____

On _____, before me _____.
(Date) (Notary's Name)

Personally appeared _____ and proved to me based on
(Printed Name of Signer)

Satisfactory evidence of Identification _____ to be the above-named
(Unexpired government-issued ID **number** or Driver's License **number**)
Person who signed the foregoing instrument.

My commission expires on _____

Notary (Print): _____

Notary (Signature): _____

(Seal)